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QUESTION 1

During an audit interview, the auditee is not providing needed information about the process for which the auditee has sole responsibility. In an effort to minimize any miscommunication, the auditor should:

- A. continue to repeat the questions until the auditee answers
- B. explain to the interviewee the consequences of being uncooperative
- C. terminate the interview and skip that section of the plan
- D. request that the escort clarify the questions to the auditee

Correct Answer: D

QUESTION 2

An auditee responds to a corrective action request by stating that the problem has never occurred before and is "not the norm for our operation." Which of the following is the most appropriate action for the lead auditor?

- A. Note that the deficiency is the result of a random occurrence.
- B. Draft a response explicitly requesting a more concise root-cause analysis.
- C. Confer with the audit client to assess the appropriateness of the response.
- D. Schedule a follow-up audit immediately.

Correct Answer: B

QUESTION 3

The best way to communicate audit results to upper management would be to:

- A. provide a list of findings of noncompliance and supporting objective evidence
- B. present a list of all items of nonconformance that require corrective action
- C. present a report of the performance against the audit standard of all areas included in the audit scope
- D. present an evaluation of overall quality performance and provide an executive summary in the formal report

Correct Answer: D

QUESTION 4

The most important item to check when auditing against a specification is the:

- A. list of documents within the specification
- B. copy of the previous revision of the specification
- C. document control procedure
- D. revision level of the specification

Correct Answer: D

QUESTION 5

An audit report should contain which of the following?

- A. Audit findings
- B. Root cause analysis
- C. Corrective action
- D. Re-audit schedule

Correct Answer: A

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