

# GSUITE<sup>Q&As</sup>

Google GSuite

## Pass Google GSUITE Exam with 100% Guarantee

Free Download Real Questions & Answers **PDF** and **VCE** file from:

<https://www.pass2lead.com/gsuite.html>

100% Passing Guarantee  
100% Money Back Assurance

Following Questions and Answers are all new published by Google  
Official Exam Center

- ⚙️ **Instant Download** After Purchase
- ⚙️ **100% Money Back** Guarantee
- ⚙️ **365 Days** Free Update
- ⚙️ **800,000+** Satisfied Customers



### QUESTION 1

**SIMULATION Overview** In the following tasks, you will demonstrate your ability to work in Google Docs. Lodge Majestique is a

prominent vacation destination known for its great customer service. You will be finalizing a training guide for the Lodge Majestique Front Desk. Use the Front Desk: Training Guide | Module 1 for all the tasks in this scenario.

Front Desk: Training Guide | Module 1

File Edit View Insert Format Tools Add-ons Help Last edit was made 2 days ago by Exam Administrator

100% Normal text Google Sans

Outline

- Mission and Vision
  - Lodge Majestique Mission
  - Lodge Majestique Vision
  - Excellent Customer Service
  - Do's and Don'ts of the Front Desk
  - Staffing the Front Desk
- Summary
- End of Module 1

Facility: Lodge Majestique  
Training Completed On:

## Lodge Majestique Front Desk Training Module 1

Training Objectives

In this 30-minute training session, we will go over the golden standards of customer service provided at Lodge Majestique. There is no action too small for our staff to do in order to create a world-class experience for our guests. The front desk managers are the first people our guests interact with upon arrival. Therefore, it is important for the front desk staff to create a positive first impression. With this in mind, we rely on our dedicated and passionate staff to provide our guests with professional and friendly service. Please take this time to ask questions, write down notes, and immerse yourself in this training journey. Welcome to the Lodge Majestique family!

Become familiar with our **Mission and Vision**  
Discuss what it means to provide **Excellent Customer Service**  
Understand the **Do's and Don'ts of the Front Desk**  
Practice **Staffing the Front Desk**

On the front page of the training guide, highlight Module 1 and leave a comment for your manager,

anna@lodgemajestique.com. The comment should say Approved, ready for print.

A. See explanation below.

Correct Answer: A

The screenshot shows a Google Docs interface. The document title is "Front Desk: Training Guide I Module 1". The main content area contains the text "Facility: Lodge Majestique" and "Training Completed On:". Below this is a large heading "Lodge Majestique Front Desk Training Module 1" with "Module 1" highlighted in yellow. Underneath the heading is a horizontal line and a set of colorful icons representing a hotel and its front desk. On the right side, a comment box is open, showing a profile picture of a person with a blue circle around their name. The comment text is "+anna@lodgemajestique.com". Below the text is a checkbox labeled "Assign to Anna" which is currently unchecked. At the bottom of the comment box, there is a small text: "Your +mention will add people to this discussion and send an email." and two buttons: "Comment" and "Cancel".

Front Desk: Training Guide | Module 1

File Edit View Insert Format Tools Add-ons Help *All changes saved in Drive*


100% Normal text Google Sans 18 B I U A

Outline

- Training Objectives
- Mission and Vision
- Lodge Majestique Mission
- Lodge Majestique Vision
- Excellent Customer Service
- Do's and Don'ts of the Front Desk
- Staffing the Front Desk
- Summary
- End of Module 1

Facility: Lodge Majestique  
Training Completed On:

**Lodge Majestique  
Front Desk Training  
Module 1**



Assigned to  
Anna CharacterP ✓

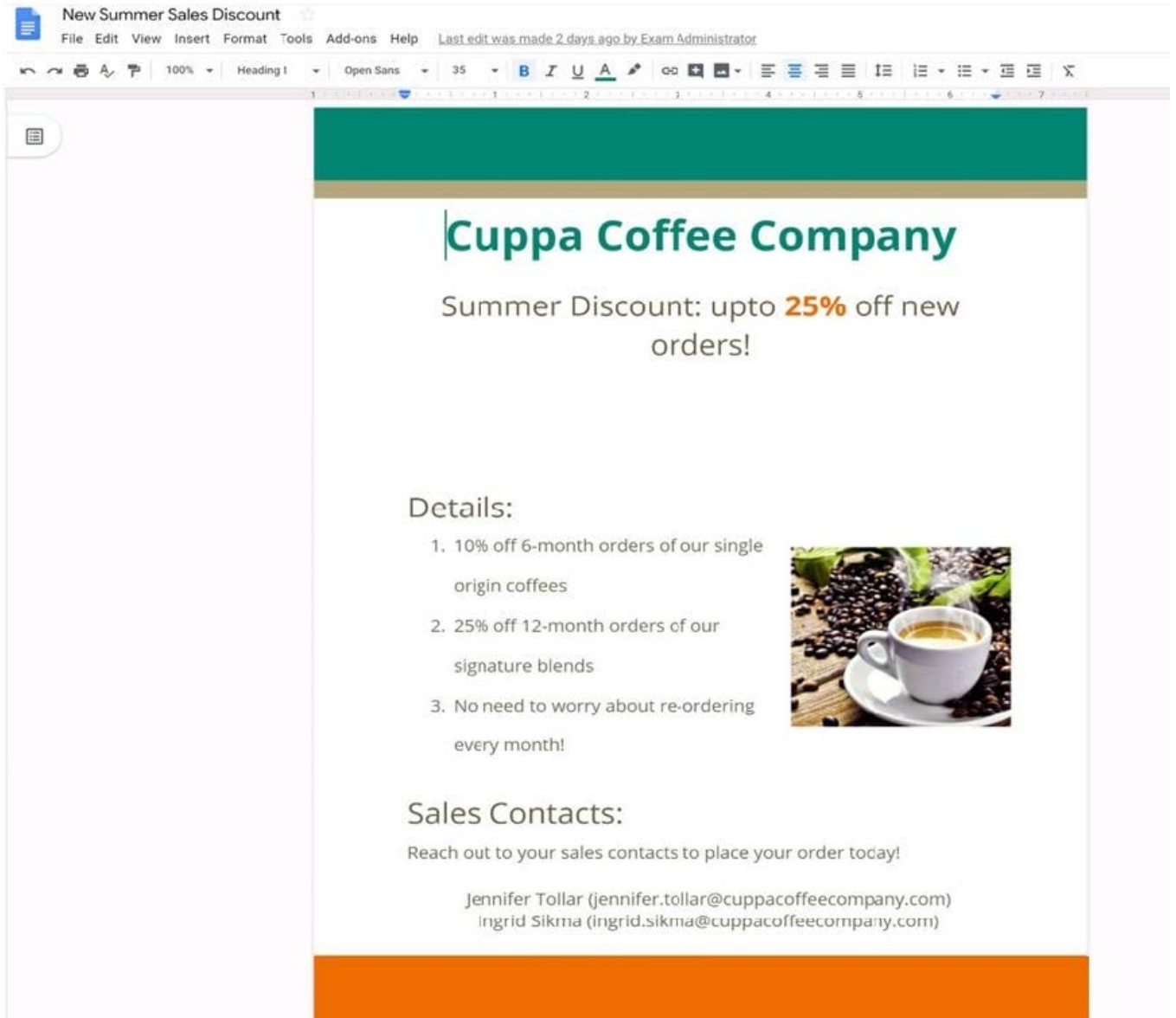
+anna@lodgemajestique.com  
Approved, ready for print.  
Assigned to Anna CharacterP

**QUESTION 2**

**SIMULATION**

Overview

Your company is offering a new summer discount for its customers. In the following questions, take actions to update the New Summer Sales Discount that your sale representatives will share with customers.

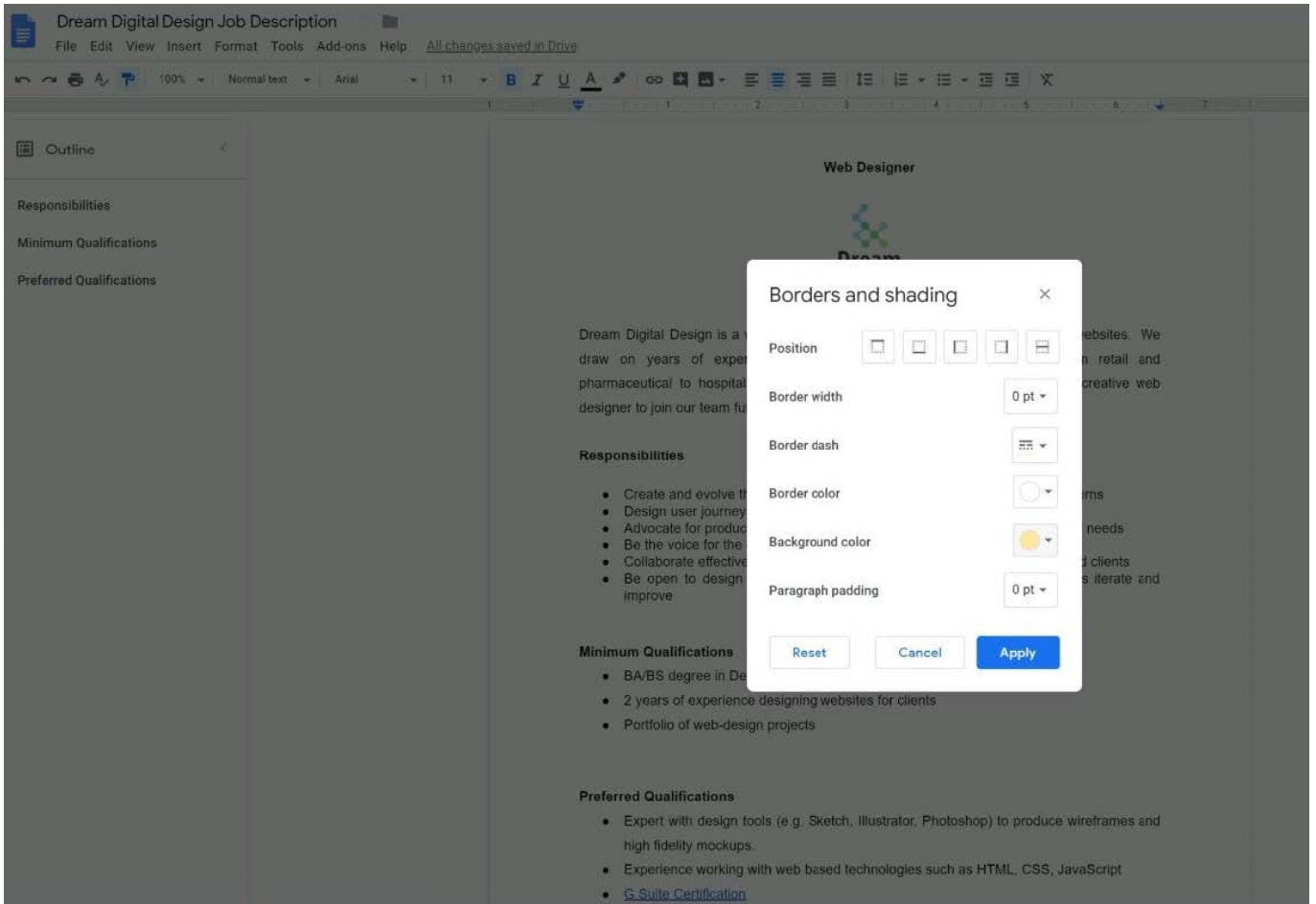


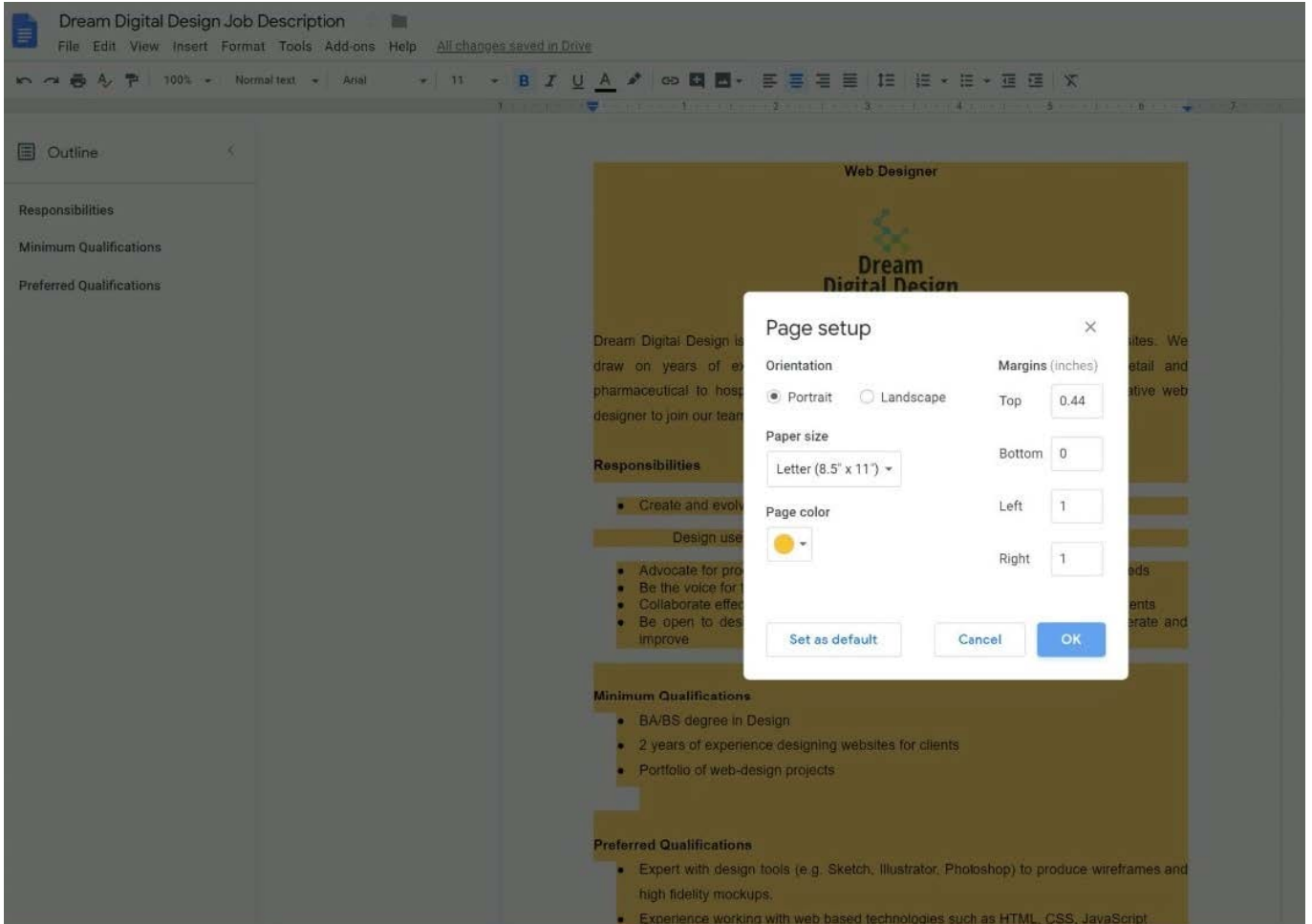
You are editing a document with information on this summer's discounts. Open the New Summer Sales Discount document and change the line spacing in the Details section to single-spaced.

A. See explanation below.

Correct Answer: A

**QUESTION 3**





## SIMULATION

### Overview

In the following tasks, you will demonstrate your ability to work in Google Docs. Dream Digital Design is a web design company known for building exceptional websites. You will be editing the job description for the new web designer role that will open shortly. Use the Dream Digital Design Job Description for all the tasks in this scenario.

The screenshot shows a Google Docs interface with the title 'Dream Digital Design Job Description'. The document content is as follows:

**Web Designer**

Dream Digital Design is a web-design company known for building exceptional websites. We draw on years of experience building websites for over 100 clients from retail and pharmaceutical to hospitality and automotive industries. We are looking for a creative web designer to join our team full-time.

**Responsibilities**

1. Create and evolve the UI components, product personality, and design patterns
2. Design user journeys, low- and high-fidelity mockups, and prototypes
3. Advocate for product excellence - focus on delivering business and product needs
4. Be the voice for the client needs
5. Collaborate effectively with developers, designers, marketing managers, and clients
6. Be open to design challenges and early feedback that helps the products iterate and improve

**Minimum Qualifications**

- BA/BS degree in Design |
- 2 years of experience designing websites for clients
- Portfolio of web-design projects

**Preferred Qualifications**

- Expert with design tools (e.g. Sketch, Illustrator, Photoshop) to produce wireframes and high fidelity mockups.
- Experience working with web based technologies such as HTML, CSS, JavaScript
- G Suite Certification

**Benefits**

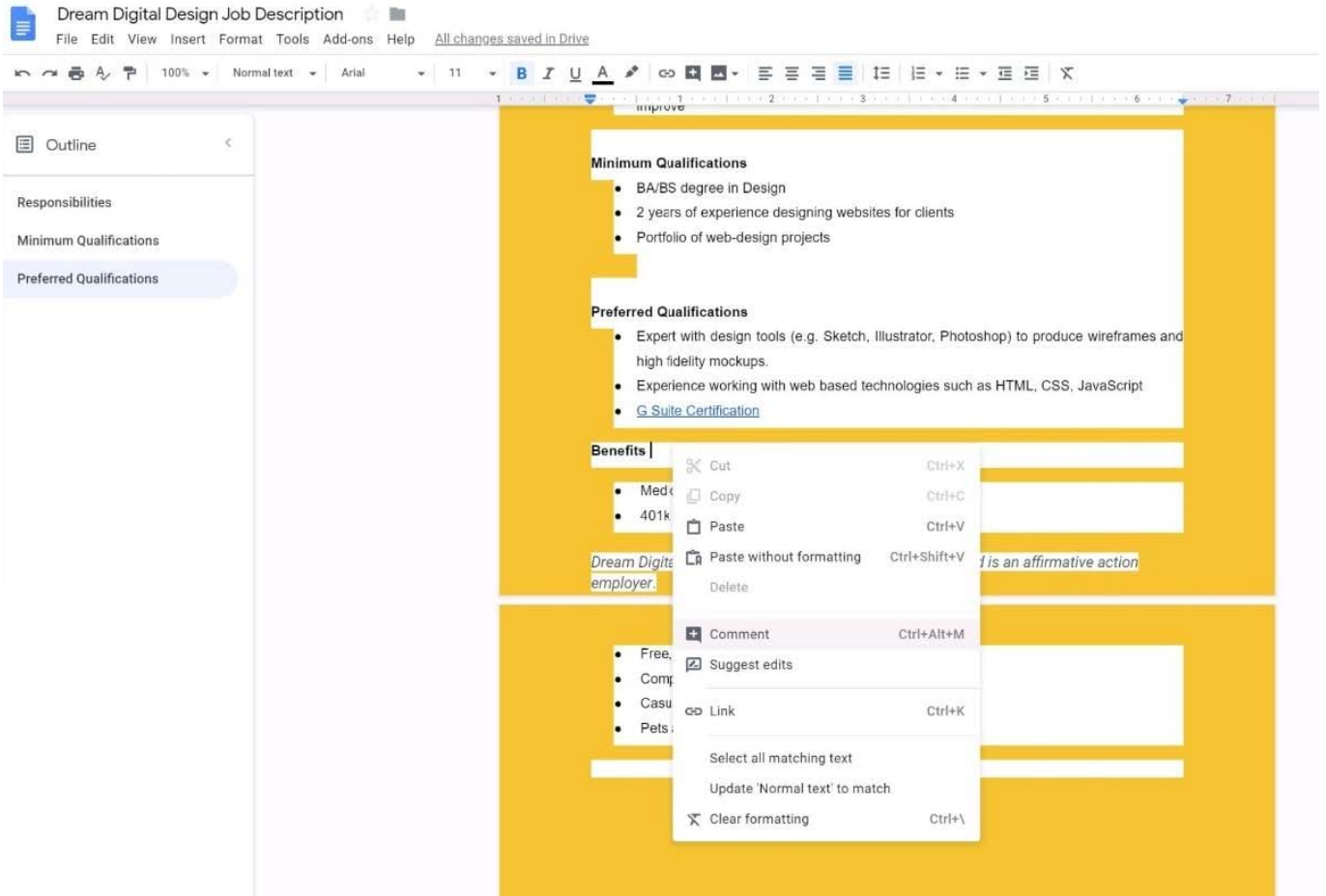
- Medical, dental, and vision coverage
- 401k matching
- Free, daily catered lunches
- Company outings
- Casual dress code
- Pets at work!

Leave a comment for Monica, [monica@dreamdigitaldesign.com](mailto:monica@dreamdigitaldesign.com), next to the word Benefits. The comment should say Please confirm the list of benefits.

A. See explanation below.

Correct Answer: A





#### QUESTION 4

#### SIMULATION

#### Overview

In the following tasks, you will demonstrate your ability to work in Google Docs. Cascara is a furniture wholesaler with warehouses located in Europe. You will be filling out a form to ship a load of goods to one of the warehouses. Use the Carriage of Goods by Road (CGR) for all the tasks in this scenario.

Carriage of Goods by Road (CGR)

File Edit View Insert Format Tools Add-ons Help

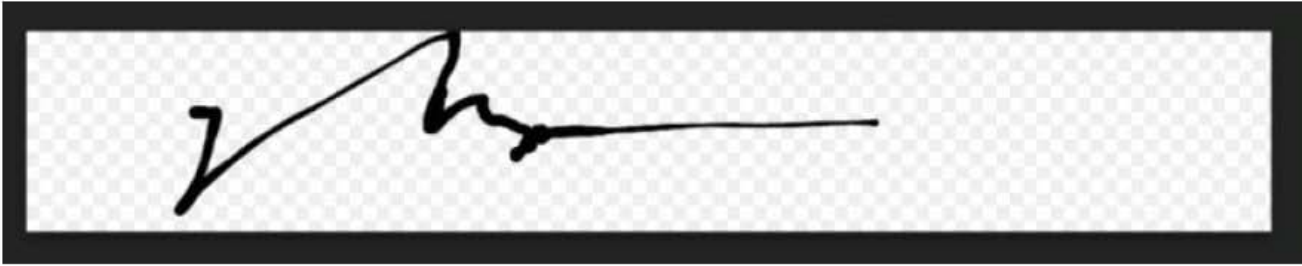
Carriage of Goods by Road (CGR)

1 Sender (name and address)		5 Carrier (name and address)			
2 Recipient (name and address)		6 Carrier notes for transporting goods			
3 Recipient's destination details Place Country Date Arrival time                      Departure time					
4 Sender instructions					
7 Item name	8 Method of packing	9 Nature of goods	10 Weight in kg	11 Volume in m3	
<ul style="list-style-type: none"> <li>• Item A</li> <li>• Item B</li> <li>• Item C</li> <li>• Item D</li> <li>• Item E</li> </ul>					
12 Special agreements between the sender and the carrier			13 To be paid by:	Sender	Recipient
			Transport charges		


Insert the electronic signature, carrier\_signature.png, in the cell titled, 17 Signature or stamp of the carrier.

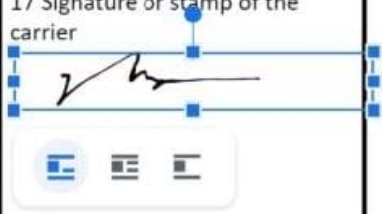
A. See explanation below.

Correct Answer: A



Subject, notwithstanding any clause to the contrary, to the Convention on the Contract for the Carriage of Goods by Road (CGR)

		18 Goods received	
		Time of arrival	Time of departure
Sender	17 Signature or stamp of the carrier 	Signature or stamp of the recipient	
Carrier			

15 This package is subject, notwithstanding any clause to the contrary, to the Convention on the Contract for the International Carriage of Goods by Road (CGR)	
15 Date	18 Goods received Time of arrival      Time of departure
16 Signature or stamp of the sender	17 Signature or stamp of the carrier  Signature or stamp of the recipient
Unofficial notes reserved for Carrier	

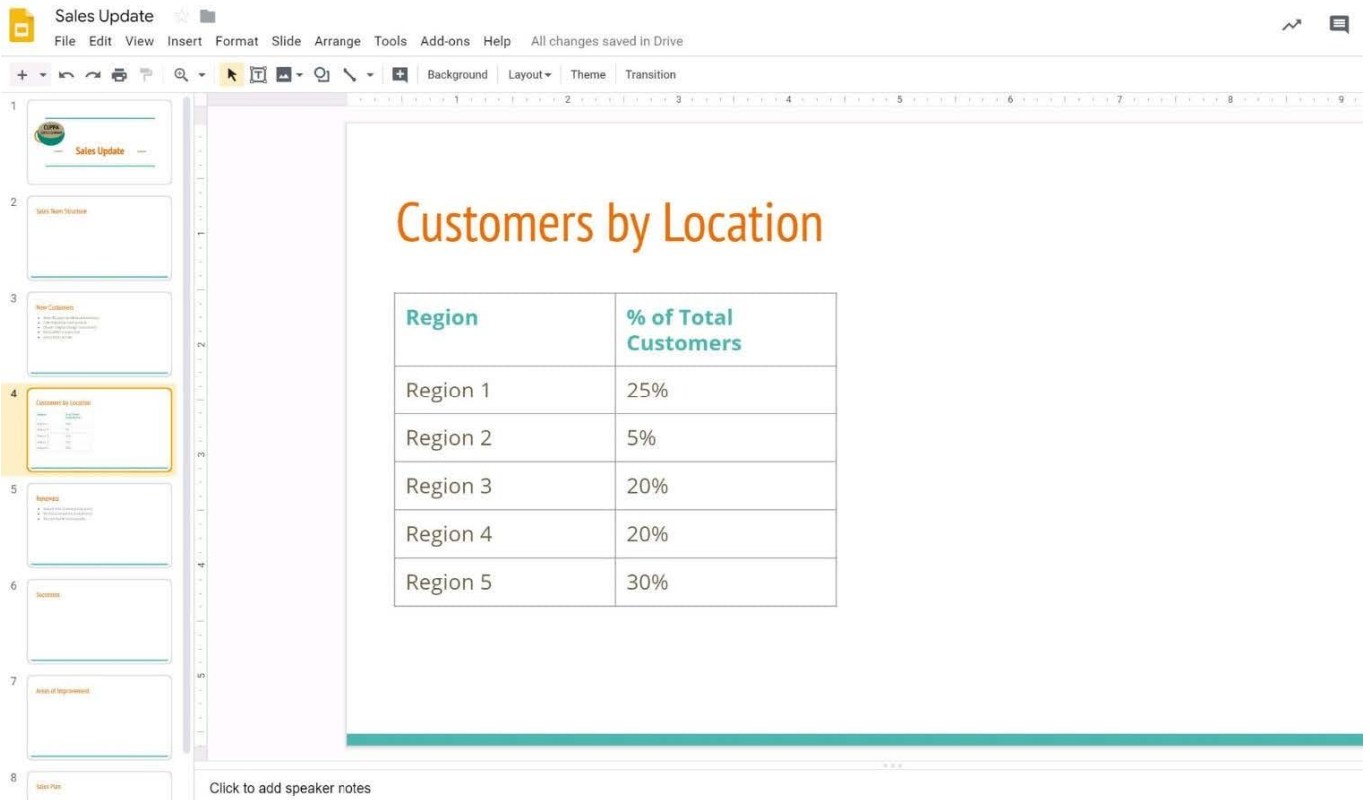
No 1234567

**QUESTION 5**

**SIMULATION**

Overview

As the new regional sales manager at Cuppa Coffee Company, your manager has asked you to review, update, and add to two existing Google Slides presentations. In the following questions, you will be editing presentations.



You want to show the percentage of new customers by location. Open the Sales Update presentation. On the Customers by Location slide, add a pie chart using the data below.

Data:

Region 1:25%

Region 2:5%

Region 3:20%

Region 4:20%

Region 5:30%

A. See explanation below.

Correct Answer: A

Sales Update

File Edit View Insert Format Slide Arrange Tools Add-ons Help Saving...

Customers by Location

Region	% of Total Customers
Region 1	25%
Region 2	5%
Region 3	20%
Region 4	20%
Region 5	30%

Points scored

Team	Points scored
Team 1	21.8%
Team 2	32.7%
Team 3	10.9%
Team 4	34.5%

Sales Update

File Edit View Insert Format Slide Arrange Tools Add-ons Help All changes saved in Drive

Customers by Location

Region	% of Total Customers
Region 1	25%
Region 2	5%
Region 3	20%
Region 4	20%
Region 5	30%

Points scored

Team	Points scored
Team 1	21.8%
Team 2	32.7%
Team 3	10.9%
Team 4	34.5%

Click to add speaker notes

[Latest GSUITE Dumps](#)

[GSUITE Study Guide](#)

[GSUITE Exam Questions](#)